

Dear Patient,

Thank you for selecting MidLantic Urology for your urologic care. In order to expedite your initial visit, please complete the enclosed forms and bring them with you to your appointment. These forms are necessary in order for us to comply with insurance guidelines.

Also, please bring your insurance card, as well as any co-pay or referral that may be required. We cannot see you without the required insurance referral and co-pay.

Please remember to bring any relevant lab tests, x-rays, reports or any other recent records pertaining to your condition. The telephone numbers to request your x-ray films are as follows:

PMMC File Room: 610-327-7496
Phoenixville Hospital File Room: 610-983-1130 Penn
Medicine/Limerick: 610-495-2370
Oaks Radiology: 610-650-0267

We also will need a complete list and dosage of medications, herbal supplements and vitamins you are taking.

Arrival time and cancellations

Kindly give our office at least 24 hours' notice if you are unable to keep your appointment. **We have a \$40.00 fee for missed office visits and \$75.00 fee for missed procedure visits for those cancelled with less than 24 hours' notice.** We maintain a list of patients eager to be seen and a missed appointment helps no one.

PLEASE ARRIVE 20 MINUTES BEFORE YOUR SCHEDULED APPOINTMENT TIME TO ALLOW ADEQUATE TIME TO PROCESS YOUR INFORMATION.

Thank you for your cooperation.

Our group NPI#1811351083 for referrals

Effective June 1, 2010, the Federal Trade Commission (FTC) requires medical providers to implement an Identify Theft Prevention and Detection Program in order to prevent Medical Identity Theft. Therefore, any new patients are now required to show photo ID (driver's license, passport, employee ID, student ID, green card, government issued photo ID) at the time of the first office appointment. Please be prepared to show our staff at the front desk your photo ID when you register for your appointment. This is done to verify that you are the person listed on your medical insurance card.

Thank you, Penny Mest
Practice Administrator